



**Document Name: Harmonised SADC Balance of Payment Reporting
Codes**

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(A) Integrated form**Introduction**

All SADC countries that adopt the harmonised Balance of Payments code list contained in this document should wherever possible harmonise the recording of the codes by a client, of a bank or institution authorised to make cross-border payments, on a form that integrates the data with an application to make a transfer. In some SADC countries it is referred to as an integrated form.

Information is required for Balance of Payments by the central bank in terms of *(each SADC country regulator to insert local law or directive, etc.)*

The integrated form is applicable to all cross-border foreign exchange transactions to be performed by the customers of entities that are authorised and required to report to the regulator (reporting entities). Since card transactions are fully electronic, the card holder will be held responsible for transactions concluded by utilising the debit or credit card.

The integrated form refers to the electronic, paper or any other acceptable format of a payment instruction or contract between a reporting entity and its customer resulting in a balance of payments reporting obligation and includes a declaration. Regulators may require specific reporting from reporting entities in this regard.

An electronic format of an integrated form refers to any electronic format, which can be kept by the reporting entity in the same or other format to protect both the reporting entity and customer against any claims or disputes. Included are telephone conversation recordings, internet payment instructions protected by user names and or passwords, secure emails, scanned versions of integrated

forms received via a secure email, emails received which are not received via a secure line provided the reporting entity verifies the origin of the email, etc.

When the customer is physically present at the Authorised Dealer, the integrated form must be completed and signed by the customer in respect of all inward payments. When the customer is not physically available to complete and sign the integrated form, the Authorised Dealer may complete and sign the integrated form, either physically or electronically, provided that the Authorised Dealer has been authorised to do so by means of a letter, a facsimile message, an email message or by a recorded telephonic message. The customer's communication must be retained by the Authorised Dealer for a period of five years for inspection purposes.

The following declaration must be included in the Integrated Form:

I/We, the undersigned, hereby declare that:

- *I have read this document and know and understand the contents thereof;*
- *the information furnished above is in all respects both true and correct;*
- *the currency applied for will only be used for the specific purpose stated herein;*
- *the documentation presented in support of this application is in all respects authentic;*
- *I have been informed of the limit applicable to the above transaction and confirm that this limit will not be exceeded as a result of the conclusion of this transaction; and*

I consent to this information being provided to the country's Revenue Authority and/or their Financial Intelligence Centre (unit).

Mandatory reporting information required according to the Business and Technical Specifications must be supplied by the customer. Balance of Payments reporting codes to be supplied by customers are listed below. Balance of Payments codes consist of five digits. The first three (3) digits represent the category, whereas the last two (2) digits represent a subcategory. In situation where this document does not provide a subcategory, then the last 2 digits of the Balance of Payments code for that transaction should be 00.

(B) Balance of Payments categories applicable to direct or physical customer transactions – inward payments

The Balance of Payment categories consists of a category and in some cases a sub-category is also applicable.

(i) Merchandise (exports)

Transaction adjustments

100 Adjustments/reversals/refunds applicable to merchandise

Exports: advance payments

101 01 Export advance payment (excluding capital goods, gold, platinum, crude oil, refined petroleum products, gemstones, steel, coal, iron ore, copper and goods exported via the Post Office)

101 02 Export advance payment - capital goods

101 03 Export advance payment – gold

101 04 Export advance payment – platinum

101 05 Export advance payment – crude oil

101 06 Export advance payment – refined petroleum products

Harmonised SADC BOP Categories

101	07	Export advance payment – gemstones (all precious stones, including diamonds, sapphires, rubies, tanzanite, emeralds, alexandrines, moonstones, pearls, etc.)
101	08	Export advance payment – steel
101	09	Export advance payment – coal
101	10	Export advance payment – iron ore
101	11	Export advance payment - goods exported via the country's Post Office
101	12	Export advanced payment – copper (processed and unprocessed copper, including copper wire, electric cables, etc.)
101	13	Export advanced payment – metals (including cobalt, nickel, manganese ore/concentrates, zinc, zinc concentrate, etc.)
101	14	Export advanced payment - scrap metal
102	01	Export advanced payment – processed crops and agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.)
102	02	Export advanced payment - unprocessed crops and agricultural products (including vegetables, fruits, soya beans, maize, wheat, meslin, cotton lint, etc.)
102	03	Export advanced payment - chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.)
102	04	Export advanced payment - processed mineral products (including cement, lime, etc.)
102	05	Export advanced payment – electricity

Harmonised SADC BOP Categories

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|-----|----|--|
| 102 | 06 | Export advanced payment - unprocessed livestock products (including skins, raw hides, leather, etc.) |
| 102 | 07 | Export advanced payment - agricultural livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.) |
| 102 | 08 | Export advanced payment - processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters crabs, etc.) |
| 102 | 09 | Export advanced payment – beverages (including fruit juices, alcoholic and non-alcoholic beverages, beer, wine, spirits, soft drinks, etc.) |

Exports:

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|-----|----|---|
| 103 | 01 | Export payments (excluding capital goods, gold, platinum, crude oil, refined petroleum products, gemstones, steel, coal, copper, iron ore and goods exported via the country's Post Office) |
| 103 | 02 | Export payment - capital goods (include industrial boilers, equipment, etc.) |
| 103 | 03 | Export payment – gold |
| 103 | 04 | Export payment – platinum |
| 103 | 05 | Export payment – crude oil |
| 103 | 06 | Export payment – refined petroleum products |
| 103 | 07 | Export payment – diamonds |
| 103 | 08 | Export payment – steel |
| 103 | 09 | Export payment – coal |
| 103 | 10 | Export payment – iron ore |

Harmonised SADC BOP Categories

103	11	Export payment – goods exported via the country's Post Office
103	12	Export payment – copper (processed and unprocessed copper including copper wire, electric cables, etc.)
103	13	Export payment - metals (including cobalt, nickel, manganese ore/concentrate, zinc, zinc concentrate, etc.)
103	14	Export payment - scrap metals
104	01	Export payment - processed crops agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.)
104	02	Export payment - unprocessed crops and agricultural products (including vegetables, fruits, soya beans, maize, wheat, meslin, cotton lint, etc.)
104	03	Export payment - chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.)
104	04	Export payment - processed mineral products (including cement, lime, etc.)
104	05	Export payment – electricity
104	06	Export payment - unprocessed livestock products (including skins, raw hides, leather, etc.)
104	07	Export payment - livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.)
104	08	Export payment - processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters, crabs, etc.)

Harmonised SADC BOP Categories

104 09 Export payment - beverages (including fruit juices, alcoholic and non-alcoholic beverages, beer, wine, spirits, soft drinks, etc.)

Exports: other

105 Consumables acquired in port

106 Trade finance repayments in respect of exports

107 Export proceeds where the Customs value of the shipment is less than USD 5000 or an amount determined separately by each SADC country.

108 Export payments where goods were declared as part of passenger baggage and no UCR is available

109 01 Proceeds for goods purchased by non-residents where no physical export will take place, excluding gold, platinum, crude oil, refined petroleum products, gemstones, copper, steel, coal and iron ore as well as merchanting transactions

109 02 Proceeds for gold purchased by non-residents where no physical export will take place, excluding merchanting transactions

109 03 Proceeds for platinum purchased by non-residents where no physical export will take place, excluding merchanting transactions

109 04 Proceeds for crude oil purchased by non-residents where no physical export will take place, excluding merchanting transactions

109 05 Proceeds for refined petroleum products purchased by non-residents where no physical export will take place, excluding merchanting transactions

Harmonised SADC BOP Categories

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|-----|----|---|
| 109 | 06 | Proceeds for gemstones purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 07 | Proceeds for steel purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 08 | Proceeds for coal purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 09 | Proceeds for iron ore purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 10 | Proceeds for copper (processed and unprocessed copper including copper wire, electric cables, etc.) purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 11 | Proceeds for metals (including cobalt, nickel, manganese ore/concentrate, zinc, zinc concentrate, etc.) by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 12 | Proceeds for processed crops and agricultural products including sugar, peanut butter, maize meal, cotton, yarn, etc. purchased by non-residents where no physical export will take place, excluding merchanting transactions. |
| 109 | 13 | Proceeds for unprocessed crops and agricultural products including vegetables, fruits, soya beans maize, wheat, meslin, cotton lint, etc. purchased by non-residents where no physical export will take place, excluding merchanting transactions |

Harmonised SADC BOP Categories

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|-----|----|--|
| 109 | 14 | Proceeds for chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.) purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 15 | Proceeds for processed mineral products (including cement, lime, etc.) purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 16 | Proceeds for electricity purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 17 | Proceeds for unprocessed livestock products (including skins, raw hides, leather, etc.) purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 18 | Proceeds for scrap metals purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 19 | Proceeds for agricultural livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.) purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 20 | Payments for processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters, crabs, etc.) purchased by non-residents where no physical export will take place, excluding merchanting transactions |
| 109 | 21 | Payments for beverages, both alcoholic and non-alcohol including beer, wine, spirit, soft drinks, juice, etc. purchased |

by non-residents where no physical export will take place,
excluding merchanting transactions

110 Merchanting transaction

(ii) Intellectual property and other services

Transaction adjustments

200 Adjustments/reversals/refunds applicable to intellectual property and service related items

Charges for the use of intellectual property

201 Rights assigned for licences to reproduce and/or distribute

202 Rights assigned for using patents and inventions (licensing)

203 Rights assigned for using patterns and designs (including industrial processes)

204 Rights assigned for using copyrights

205 Rights assigned for using franchises and trademarks

Disposal of intellectual property (excluding computer related and audio-visual)

210 Disposal of patents and inventions

211 Disposal of patterns and designs (including industrial processes)

212 Disposal of copyrights

213 Disposal of franchises and trademarks

Research and development

220 Proceeds received for research and development services

221 Funding received for research and development

Audio-visual and related items

225 Sales of original manuscripts, sound recordings and films

226 Receipt of funds relating to the production of motion pictures, radio and television programs and musical recordings

Computer software and related items

230 The outright selling of ownership rights of software

231 Computer-related services including maintenance, repair and consultancy

232 Commercial sales of customised software and related licenses for use by customers

233 Commercial sales of non-customised software on physical media with periodic licence to use

234 Commercial sales of non-customised software provided on physical media with right to perpetual (ongoing) use

235 Commercial sales of non-customised software provided for downloading or electronically made available with periodic license

236 Commercial sales of non-customised software provided for downloading or electronically made available with single payment

Technical related services

240 01 Fees for processing - processing done on materials (excluding gold, platinum, crude oil, refined petroleum products, gemstones, steel, coal, copper and iron ore)

240 02 Fees for processing - processing done on gold

Harmonised SADC BOP Categories

240	03	Fees for processing - processing done on platinum
240	04	Fees for processing - processing done on crude oil
240	05	Fees for processing - processing done on refined petroleum products
240	06	Fees for processing - processing done on gemstones
240	07	Fees for processing - processing done on steel
240	08	Fees for processing - processing done on coal
240	09	Fees for processing - processing done on iron ore
240	10	Fees for processing- processing done on copper (processed and unprocessed copper, including copper wire, electric cables, etc.)
240	11	Fees for processing – processing done on metals (including cobalt, nickel, manganese ore/concentrate, zinc, zinc concentrate, etc.)
240	12	Fees for processing - processed crops and agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.)
240	13	Fees for processing – processing done on unprocessed crops and agricultural products (including vegetables, fruits, soya beans maize, wheat, meslin, cotton lint, etc.)
240	14	Fees for processing – processing done on chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.)
240	15	Fees for processing - processed mineral products (including cement, lime, etc.)
240	17	Fees for processing – processing done on unprocessed livestock products (including skins, raw hides, leather, etc.)

purchased by non-residents where no physical export will take place, excluding merchanting transactions

- | | | |
|-----|----|---|
| 240 | 18 | Fees for processing – processing done on scrap metals |
| 240 | 19 | Fees for processing – processing done on agricultural livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.) |
| 240 | 20 | Fees for processing – processing done on processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters crabs, etc.) |
| 240 | 21 | Fees for processing – processing done on beverages, both alcoholic and non-alcoholic (including beer, wine, spirit, soft drinks, juice, etc.) |
| 241 | | Repairs and maintenance on machinery and equipment |
| 242 | | Architectural, engineering and other technical services |
| 243 | | Agricultural, mining, waste treatment and depollution services |

Travel services for non-residents

- | | |
|-----|---|
| 250 | Travel services for non-residents - business travel |
| 251 | Travel services for non-residents - holiday travel |
| 252 | Foreign exchange accepted by residents from non-residents |

Travel services for residents

- | | |
|-----|---|
| 255 | Travel services for residents - business travel |
| 256 | Travel services for residents - holiday travel |

Travel services in respect of third parties

Harmonised SADC BOP Categories

260 Proceeds for travel services in respect of third parties -
business travel

261 Proceeds for travel services in respect of third parties -
holiday travel

Telecommunication and information services

265 Proceeds for telecommunication services

266 Proceeds for information services including data, news
related and news agency fees

Transportation services

270 01 Proceeds for passenger services - road

270 02 Proceeds for passenger services - rail

270 03 Proceeds for passenger services - sea

270 04 Proceeds for passenger services – air

271 01 Proceeds for freight services - road

271 02 Proceeds for freight services - rail

271 03 Proceeds for freight services - sea

271 04 Proceeds for freight services – air

272 01 Proceeds for other transport services – road

272 02 Proceeds for other transport services – rail

272 03 Proceeds for other transport services – sea

272 04 Proceeds for other transport services – air

273 01 Proceeds for postal and courier services – road

Harmonised SADC BOP Categories

273 02 Proceeds for postal and courier services – rail

273 03 Proceeds for postal and courier services – sea

273 04 Proceeds for postal and courier services – air

Financial services provided

275 Commission and fees

276 Proceeds for financial services charged for advice provided

Construction services

280 Proceeds for construction services

Government services

281 Proceeds for government services

282 Diplomatic transfers

Study related services

285 Tuition fees

Other business services rendered

287 Proceeds for legal services

288 Proceeds for accounting services

289 Proceeds for management consulting services

290 Proceeds for public relation services

291 Proceeds for advertising and market research services

292 Proceeds for managerial services

293 Proceeds for medical and dental services

294 Proceeds for educational services

Harmonised SADC BOP Categories

295	Operational leasing
296	Proceeds for cultural and recreational services
297	Proceeds for other business services not included elsewhere

(iii) Transactions relating to income and yields on financial assets

Transaction adjustments

300	Adjustments/reversals/refunds related to income and yields on financial assets
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Income receipts

301	Dividends
302	Branch profits
303	Compensation paid by a non-resident to a resident employee temporarily abroad (excluding remittances)
304	Compensation paid by a non-resident to a non-resident employee (excluding remittances)
305	Compensation paid by a non-resident to a migrant worker employee (excluding remittances)
306	Compensation paid by a non-resident to a foreign national contract worker employee (excluding remittances)
307	Commission or brokerage
308	Rental
309 01	Interest received from a resident temporarily abroad in respect of loans

Harmonised SADC BOP Categories

309	02	Interest received from a non-resident in respect of individual loans
309	03	Interest received from a non-resident in respect of study loans
309	04	Interest received from a non-resident in respect of shareholders loans
309	05	Interest received from a non-resident in respect of third party loans
309	06	Interest received from a non-resident in respect of trade finance loans
309	07	Interest received from a non-resident in respect of a bond
309	08	Interest received not in respect of loans
310	01	Income in respect of inward listed securities equity individual
310	02	Income in respect of inward listed securities equity corporate
310	03	Income in respect of inward listed securities equity bank
310	04	Income in respect of inward listed securities equity institution
311	01	Income in respect of inward listed securities debt individual
311	02	Income in respect of inward listed securities debt corporate
311	03	Income in respect of inward listed securities debt bank
311	04	Income in respect of inward listed securities debt institution

Harmonised SADC BOP Categories

312	01	Income in respect of inward listed securities derivatives individual
312	02	Income in respect of inward listed securities derivatives corporate
312	03	Income in respect of inward listed securities derivatives bank
312	04	Income in respect of inward listed securities derivatives institution
313		Income earned abroad by a resident on an individual investment

(iv) Transfers of a current nature**Transaction adjustments**

400	Adjustments/reversals/refunds related to transfers of a current nature
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Current payments

401	Gifts
402	Annual contributions
403	Contributions in respect of social security schemes
404	Contributions in respect of charitable, religious and cultural (excluding research and development)
405	Other donations/aid to Government (excluding research and development)
406	Other donations/aid to private sector (excluding research and development)

Harmonised SADC BOP Categories

407		Pensions
408		Annuities (pension related)
409		Inheritances
410		Alimony
411	01	Tax - Income tax
411	02	Tax - VAT refunds
411	03	Tax – Other
412		Insurance premiums (non-life/short term)
413		Insurance claims (non-life/short term)
414		Insurance premiums (life)
415		Insurance claims (life)
416		Migrant worker remittances (excluding compensation)
417		Foreign national contract worker remittances (excluding compensation)

(v) Transfers of a capital nature**Capital transfers and immigrants****Transaction adjustments**

500 Adjustments/reversals/refunds related to capital transfers and immigrants

Capital transfers relating to government/corporate entities (excluding loans)

501 Donations to Government for fixed assets

Harmonised SADC BOP Categories

- 502 Donations to corporate entities - fixed assets
- 503 Investment into property by a non-resident corporate entity
- 504 Disinvestment of property by a resident corporate entity

Capital transfers by non-resident individuals

- 510 01 Investment into property by a non-resident individual
- 510 02 Investment by a non-resident individual - other

Capital transfers by resident individualsDisinvestment of capital

- 511 01 Disinvestment of capital by a resident individual – Shares
- 511 02 Disinvestment of capital by a resident individual – Bonds
- 511 03 Disinvestment of capital by a resident individual –
Money market instruments
- 511 04 Disinvestment of capital by a resident individual – Deposits
with a foreign bank
- 511 05 Disinvestment of capital by a resident individual – Mutual
funds/collective investment schemes
- 511 06 Disinvestment of capital by a resident individual – Property
- 511 07 Disinvestment of capital by a resident individual – Other

Disinvestment of capital in terms of investment allowance

No categories allocated at this stage.

Disinvestment of capital to a resident foreign currency account

No categories allocated at this stage.

Disinvestment of capital

No categories allocated at this stage.

Immigrants

530 01 Immigration

(vi) Financial investments/disinvestments and prudential investments**Transaction adjustments**

600 Adjustments/reversals/refunds related to financial investments/disinvestments and prudential investments

Financial investments/disinvestments (excluding local institutional investors)Investment by a non-resident

601 01 Investment in listed shares by a non-resident

601 02 Investment in non-listed shares by a non-resident

602 Investment into money market instruments by a non-resident

603 01 Investment into listed bonds by a non-resident (excluding loans)

603 02 Investment into non-listed bonds by a non-resident (excluding loans)

Disinvestment by a resident corporate entity

605 01 Disinvestment of shares by resident -agriculture, hunting, forestry and fishing

605 02 Disinvestment of shares by resident - mining, quarrying and exploration

605 03 Disinvestment of shares by resident - manufacturing

Harmonised SADC BOP Categories

605	04	Disinvestment of shares by resident - electricity, gas and water supply
605	05	Disinvestment of shares by resident - construction
605	06	Disinvestment of shares by resident - wholesale, retail, repairs, hotel and restaurants
605	07	Disinvestment of shares by resident - transport and communication
605	08	Disinvestment of shares by resident - financial services
605	09	Disinvestment of shares by resident - community, social and personal services

Inward listed investments

610	01	Inward listed securities equity individual buy back
610	02	Inward listed securities equity corporate buy back
610	03	Inward listed securities equity bank buy back
610	04	Inward listed securities equity institution buy back
611	01	Inward listed securities debt individual redemption
611	02	Inward listed securities debt corporate redemption
611	03	Inward listed securities debt bank redemption
611	04	Inward listed securities debt institution redemption
612	01	Inward listed securities derivatives individual proceeds
612	02	Inward listed securities derivatives corporate proceeds
612	03	Inward listed securities derivatives bank proceeds
612	04	Inward listed securities derivatives institution proceeds

Prudential investments (institutional investors and banks)

615	01	Disinvestment by resident institutional investor – asset Manager
615	02	Disinvestment by resident institutional investor - collective Investment Scheme
615	03	Disinvestment by resident institutional investor - retirement fund
615	04	Disinvestment by resident institutional investor - life linked
615	05	Disinvestment by resident institutional investor - life non-linked
616		Bank prudential disinvestment

(vii) Derivatives**Transaction adjustments**

700		Adjustments/reversals/refunds related to derivatives
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Derivatives (excluding inward listed)

701	01	Options – listed
701	02	Options – unlisted
702	01	Futures – listed
702	02	Futures – unlisted
703	01	Warrants – listed
703	02	Warrants – unlisted
704	01	Gold hedging – listed
704	02	Gold hedging – unlisted

705	01	Derivative not specified above – listed
705	02	Derivative not specified above – unlisted

(viii) **Loan and Miscellaneous payments**

Transaction adjustments

800	Adjustments/reversals/refunds related to loan and miscellaneous payments
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Loans (capital portion)

Loans granted to residents

801	Trade finance loan drawn down in country
802	International Bond drawn down
803	Loan made to a resident by a non-resident shareholder
804	Loan made to a resident by a non-resident third party

Loans repaid by a residents temporarily abroad

810	Repayment by a resident temporarily abroad of a loan granted by a resident
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Loans repaid by non-residents

815	Repayment of an individual loan to a resident
816	Repayment of a study loan to a resident
817	Repayment of a shareholders loan to a resident
818	Repayment of a third party loan to a resident (excluding shareholders)
819	Repayment of a trade finance loan to a resident

Miscellaneous payments

830	Details of payments not classified
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Harmonised SADC BOP Categories

832	Domestic currency drafts/cheques drawn on Vostro accounts (Only applicable if no description is available)
833	Credit/debit card company settlement as well as money remitter settlements

(C) **Balance of Payments categories applicable to direct or physical customers transactions – outward payments**

The Balance of Payment categories consists of a category and in some cases a sub-category is also applicable.

(i) **Merchandise (imports)**

Transaction adjustments

100	Adjustments/reversals/refunds applicable to merchandise
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Imports: advance payments

101	01	Import advance payment (excluding capital goods, gold, platinum, crude oil, refined petroleum products, gemstones, steel, coal, iron ore, copper and goods imported via the country Post Office)
101	02	Import advance payment – capital goods
101	03	Import advance payment – gold
101	04	Import advance payment – platinum
101	05	Import advance payment – crude oil
101	06	Import advance payment – refined petroleum products
101	07	Import advance payment – gemstones
101	08	Import advance payment – steel
101	09	Import advance payment – coal

Harmonised SADC BOP Categories

101	10	Import advance payment – iron ore
101	11	Import advance payment - goods imported via the country's Post Office
101	12	Import advance payment – copper (processed and unprocessed copper including copper wire, electric cables, etc.)
101	13	Import advanced payment – metals (including cobalt, nickel, manganese ores/concentrates, zinc, zinc concentrate, etc.)
101	14	Import advanced payment - scrap of precious metals

Imports: Advance payments (in terms of import undertaking)

102	01	Import advanced payment - processed crops and agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.
102	02	Import advanced payment - processing done on unprocessed crops and agricultural products (including vegetables, fruits, soya beans maize, wheat, meslin, cotton lint, etc.)
102	03	Import advanced payment - chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.)
102	04	Import advanced payment - processed mineral products including cement, lime, etc.
102	05	Import advanced payment – electricity
102	06	Import advanced payment - unprocessed livestock products (including skins, raw hides, leather, etc.)
102	07	Import advanced payment - livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.)

Harmonised SADC BOP Categories

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|-----|----|---|
| 102 | 08 | Import advanced payment - processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters, crabs, etc.) |
| 102 | 09 | Import advanced payment – beverages, both alcoholic and non-alcoholic (including wine, beer, juice, soft drinks, spirits, etc.) |

Imports: (excluding advance payments and not in terms of import undertaking)

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|-----|----|---|
| 103 | 01 | Import payment (excluding capital goods, gold, platinum, crude oil, refined petroleum products, gemstones , steel, coal, iron ore, copper and goods imported via the country Post Office) |
| 103 | 02 | Import payment – capital goods |
| 103 | 03 | Import payment – gold |
| 103 | 04 | Import payment – platinum |
| 103 | 05 | Import payment – crude oil |
| 103 | 06 | Import payment – refined petroleum products |
| 103 | 07 | Import payment – gemstones |
| 103 | 08 | Import payment – steel |
| 103 | 09 | Import payment – coal |
| 103 | 10 | Import payment – iron ore |
| 103 | 11 | Import payment - goods imported via the country's Post Office |
| 103 | 12 | Import payment – copper (processed and unprocessed copper including copper wire, electric cables, etc.) |

Harmonised SADC BOP Categories

- 103 13 Import payment – metals (including cobalt, nickel, manganese ore/concentrate, zinc, zinc concentrate, etc.)
- 103 14 Import payment - scrap metals

Imports: (excluding advance payments but in terms of import undertaking)

- 104 01 Import payment - processed crops and agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.)
- 104 02 Import payment - processing done on unprocessed crops and agricultural products (including vegetables, fruits, soya beans, maize, wheat, meslin, cotton lint, etc.)
- 104 03 Import payment - chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.)
- 104 04 Import payment - processed mineral products (including cement, lime, etc.)
- 104 05 Import payment – electricity
- 104 06 Import payment - unprocessed livestock products (including skins, raw hides, leather, etc.)
- 104 07 Import payment - livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.)
- 104 08 Import payment - processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters crabs, etc.)
- 104 09 Import payment – beverages, both alcoholic and non-alcoholic (including wine, beer, juice, soft drinks, spirits, etc.)

Imports: Other

- 105 Consumables acquired in port

Harmonised SADC BOP Categories

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| 106 | | Repayment of trade finance for imports |
| 107 | | Import payments where the Customs value of the shipment is less than (amount allocated by a local regulator) |
| 108 | | Import payments where goods were declared as part of passenger baggage and no MRN is available |
| 109 | 01 | Payments for goods purchased from non-residents in cases where no physical import will take place, excluding gold, platinum, crude oil, refined petroleum products, gemstones , steel, copper, coal and iron ore as well as merchanting transactions |
| 109 | 02 | Payments for gold purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 03 | Payments for platinum purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 04 | Payments for crude oil purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 05 | Payments for refined petroleum products purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 06 | Payments for gemstones purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 07 | Payments for steel purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |

Harmonised SADC BOP Categories

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| 109 | 08 | Payments for coal purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 09 | Payments for iron ore purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 10 | Payments for copper (processed and unprocessed copper including copper wire, electric cables, etc.) purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 11 | Payments for metals (including cobalt, nickel, manganese ore/concentrate, zinc, zinc concentrate, etc.) |
| 109 | 12 | Payments for processed crops and agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.) |
| 109 | 13 | Payments for processing done on unprocessed crops and agricultural products (including vegetables, fruits, soya beans maize, wheat, meslin, cotton lint, etc.) |
| 109 | 14 | Payments for processing done on chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.) |
| 109 | 15 | Payments for processing done on processed mineral products (including cement, lime, etc.) |
| 109 | 16 | Payments for electricity purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions |
| 109 | 17 | Payments for unprocessed livestock products (including skins, raw hides, leather, etc.) purchased from non- |

		residents in cases where no physical import will take place, excluding merchanting transactions
109	18	Payments for scraps metals purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions
109	19	Payments for agricultural livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.) purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions
109	20	Payments for processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters crabs, etc.) purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions
109	21	Payments for beverages, both alcoholic and non-alcoholic, (including wine, beer, juice, soft drinks, spirits, etc.) purchased from non-residents in cases where no physical import will take place, excluding merchanting transactions
110		Merchanting transaction

(ii) Intellectual property and other services

Transaction adjustments

200	Adjustments/reversals/refunds applicable to intellectual property and service related items
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Charges for the use of intellectual property

201	Rights obtained for licences to reproduce and/or distribute
202	Rights obtained for using patents and inventions (licensing)

Harmonised SADC BOP Categories

- 203 Rights obtained for using patterns and designs (including industrial processes)
- 204 Rights obtained for using copyrights
- 205 Rights obtained for using franchises and trademarks

Acquisition of Intellectual property (Excluding Computer related and audio-visual)

- 210 Acquisition of patents and inventions
- 211 Acquisition of patterns and designs (including industrial processes)
- 212 Acquisition of copyrights
- 213 Acquisition of franchises and trademarks

Research and Development

- 220 Payments for research and development services
- 221 Funding for research and development

Audio-visual and related items

- 225 Acquisition of original manuscripts, sound recordings and films
- 226 Payment relating to the production of motion pictures, radio and television programs and musical recordings

Computer software and related items

- 230 The outright purchasing of ownership rights of software
- 231 Computer-related services including maintenance, repair and consultancy
- 232 Commercial purchases of customised software and related licenses to use

Harmonised SADC BOP Categories

- 233 Commercial purchases of non-customised software on physical media with periodic licence to use
- 234 Commercial purchases of non-customised software provided on physical media with right to perpetual (ongoing) use
- 235 Commercial purchases of non-customised software downloaded or electronically acquired with periodic license
- 236 Commercial purchases of non-customised software downloaded or electronically acquired with single payment

Technical related services

- 240 01 Fees for processing - processing done on materials (excluding gold, platinum, crude oil, refined petroleum products, gemstones , steel, copper, coal and iron ore)
- 240 02 Fees for processing - processing done on gold
- 240 03 Fees for processing - processing done on platinum
- 240 04 Fees for processing - processing done on crude oil
- 240 05 Fees for processing - processing done on refined petroleum products
- 240 06 Fees for processing - processing done on diamonds
- 240 07 Fees for processing - processing done on steel
- 240 08 Fees for processing - processing done on coal
- 240 09 Fees for processing - processing done on iron ore
- 240 10 Fees for processing – processing done on copper (processed and unprocessed copper including copper wire, electric cables, etc.)

Harmonised SADC BOP Categories

240	11	Fees for processing – processing done on metals (including cobalt, nickel, manganese ore/concentrate, zinc, zinc concentrate, etc.)
240	12	Fees for processing – processed crop agricultural products (including sugar, peanut butter, maize meal, cotton yarn, etc.)
240	13	Fees for processing – processing done on unprocessed crops and agricultural products (including vegetables, fruits, soya beans maize, wheat, meslin, cotton lint, etc.)
240	14	Fees for processing – processing done on chemical products (including sulphuric acid, soap, washing powder, uranium oxide, etc.)
240	15	Fees for processing – processing done on processed mineral products (including cement, lime, etc.)
240	17	Fees for processing – processing done on unprocessed livestock products (including skins, raw hides, leather, etc.)
240	18	Fees for processing – processing done on scrap metals
240	19	Fees for processing – processing done on livestock (including cattle, sheep, goats, horses, ostriches, small livestock, chickens, pigs, etc.)
240	20	Fees for processing - processed and unprocessed meat and fish (including polonies, sausages, viennas, cuts of meat, seafood, lobsters, crabs, etc.)
240	21	Fees for processing – processing done on beverages, both alcoholic and non-alcoholic (including wine, beer, juice, soft drink, spirit, etc.)
241		Repairs and maintenance on machinery and equipment

- 242 Architectural, engineering and other technical services
- 243 Agricultural, mining, waste treatment and depollution services

Travel services for non-residents

- 250 Travel services for non-residents - business travel
- 251 Travel services for non-residents - holiday travel

Travel services for residents

- 255 Travel services for residents - business travel
- 256 Travel services for residents - holiday travel

Travel services in respect of third parties

- 260 Payment for travel services in respect of third parties - business travel
- 261 Payment for travel services in respect of third parties - holiday travel

Telecommunication and information services

- 265 Payment for telecommunication services
- 266 Payment for information services including data, news related and news agency fees

Transportation services

- 270 01 Payment for passenger services - road
- 270 02 Payment for passenger services - rail
- 270 03 Payment for passenger services - sea
- 270 04 Payment for passenger services – air
- 271 01 Payment for freight services – road
- 271 02 Payment for freight services – rail

Harmonised SADC BOP Categories

271	03	Payment for freight services – sea
271	04	Payment for freight services – air
272	01	Payment for other transport services – road
272	02	Payment for other transport services – rail
272	03	Payment for other transport services – sea
272	04	Payment for other transport services – air
273	01	Payment for postal and courier services – road
273	02	Payment for postal and courier services – rail
273	03	Payment for postal and courier services – sea
273	04	Payment for postal and courier services – air

Financial services obtained

275		Commission and fees
276		Financial service fees charged for advice provided

Construction services

280		Payment for construction services
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Government services

281		Payment for government services
282		Diplomatic transfers

Study related services

285		Tuition fees
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Other business services obtained

287		Payment for legal services
288		Payment for accounting services

Harmonised SADC BOP Categories

289	Payment for management consulting services
290	Payment for public relation services
291	Payment for advertising and market research services
292	Payment for managerial services
293	Payment for medical and dental services
294	Payment for educational services
295	Operational leasing
296	Payment for cultural and recreational services
297	Payment for other business services not included elsewhere

(iii) Transactions relating to income and yields on financial assets

Transaction adjustments

300	Adjustments/reversals/refunds related to income and yields on financial assets
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Income payments

301	Dividends
302	Branch profits
303	Compensation paid by a resident to a resident employee temporarily abroad (excluding remittances)
304	Compensation paid by a resident to a non-resident employee (excluding remittances)
305	Compensation paid by a resident to a migrant worker employee (excluding remittances)

Harmonised SADC BOP Categories

306		Compensation paid by a resident to a foreign national contract worker employee (excluding remittances)
307		Commission or brokerage
308		Rental
309	04	Interest paid to a non-resident in respect of shareholders loans
309	05	Interest paid to a non-resident in respect of third party loans
309	06	Interest paid to a non-resident in respect of trade finance loans
309	07	Interest paid to a non-resident in respect of a bond
309	08	Interest paid not in respect of loans
312	01	Fee in respect of inward listed securities derivatives individual
312	02	Fee in respect of inward listed securities derivatives corporate
312	03	Fee in respect of inward listed securities derivatives bank
312	04	Fee in respect of inward listed securities derivatives institution

(iv) Transfers of a current nature**Transaction adjustments**

400	Adjustments/reversals/refunds related to transfers of a current nature
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Current payments

Harmonised SADC BOP Categories

401		Gifts
402		Annual contributions
403		Contributions in respect of social security schemes
404		Contributions in respect of foreign charitable, religious and cultural (excluding research and development)
405		Other donations/aid to a foreign Government (excluding research and development)
406		Other donations/aid to a foreign private sector (excluding research and development)
407		Pensions
408		Annuities (pension related)
409		Inheritances
410		Alimony
411	01	Tax - Income tax
411	02	Tax - VAT refunds
411	03	Tax – Other
412		Insurance premiums (non-life/short term)
413		Insurance claims (non-life/short term)
414		Insurance premiums (life)
415		Insurance claims (life)
416		Migrant worker remittances (excluding compensation)
417		Foreign national contract worker remittances (excluding compensation)

(v) Transfers of a capital nature**Capital Transfers and emigrants****Transaction adjustments**

500 Adjustments/reversals/refunds related to capital transfers and emigrants

Capital transfers relating to government/corporate entities (excluding loans)

501 Donations by SA Government for fixed assets

502 Donations by corporate entities for fixed assets

503 Disinvestment of property by a non-resident corporate entity

504 Investment into property by a resident corporate entity

Capital transfers by non-resident individuals

510 01 Disinvestment of property by a non-resident individual

510 02 Disinvestment by a non-resident individual - other

Capital transfers by country resident individuals**Investment not related to the investment allowance**

511 01 Investment by a resident individual not related to the investment allowance – Shares

511 02 Investment by a resident individual not related to the investment allowance – Bonds

511 03 Investment by a resident individual not related to the investment allowance - Money market instruments

Harmonised SADC BOP Categories

- 511 04 Investment by a resident individual not related to the investment allowance – Deposits with a foreign bank
- 511 05 Investment by a resident individual not related to the investment allowance – Mutual funds/collective investment schemes
- 511 06 Investment by a resident individual not related to the investment allowance – Property
- 511 07 Investment by a resident individual not related to the investment allowance – Other

Investment in terms of investment allowance

- 512 01 Foreign investment by a resident individual in respect of the investment allowance - Shares
- 512 02 Foreign investment by a resident individual in respect of the investment allowance – Bonds
- 512 03 Foreign investment by a resident individual in respect of the investment allowance – Money market instruments
- 512 04 Foreign investment by a resident individual in respect of the investment allowance – Deposits with a foreign bank
- 512 05 Foreign investment by a resident individual in respect of the investment allowance – Mutual funds/collective investment schemes
- 512 06 Foreign investment by a resident individual in respect of the investment allowance – Property
- 512 07 Foreign investment by a resident individual in respect of the investment allowance – Other
- 513 Investment by a resident individual originating from a local source into an account conducted in foreign currency held at an Authorised Dealer in the Country

Investment from a resident Foreign Currency account

(Note: Categories 511/01 to 511/07 must be used)

No categories allocated at this stage.

Retransfer of capital repatriated

(Note: Categories 511/01 to 511/07 must be used)

No categories allocated at this stage.

Emigrants

530	01	Emigration foreign capital allowance – fixed property
530	02	Emigration foreign capital allowance – listed investments
530	03	Emigration foreign capital allowance – unlisted investments
530	04	Emigration foreign capital allowance – insurance policies
530	05	Emigration foreign capital allowance – cash
530	06	Emigration foreign capital allowance – debtors
530	07	Emigration foreign capital allowance – capital distribution from trusts
530	08	Emigration foreign capital allowance – other assets

(vi) Financial investments/disinvestments and prudential investments**Transaction adjustments**

600 Adjustments/reversals/refunds related to financial investments/disinvestments and prudential investments

Financial investments/disinvestments (excluding local institutional investors)

Disinvestment by a non-resident

601	01	Listed shares - sale proceeds paid to a non-resident
601	02	Non-listed shares - sale proceeds paid to a non-resident
602		Disinvestment of money market instruments by a non-resident
603	01	Disinvestment of listed bonds by a non-resident (excluding loans)
603	02	Disinvestment of non-listed bonds by a non-resident (excluding loans)

Investment by a resident corporate entity

605	01	Investment into shares by a resident entity - Agriculture, hunting, forestry and fishing
605	02	Investment into shares by a resident entity - Mining, quarrying and exploration
605	03	Investment into shares by a resident entity - Manufacturing
605	04	Investment into shares by a resident entity - Electricity, gas and water supply
605	05	Investment into shares by a resident entity - Construction
605	06	Investment into shares by a resident entity - Wholesale, retail, repairs, hotel and restaurants
605	07	Investment into shares by a resident entity - Transport and communication
605	08	Investment into shares by a resident entity - Financial services

Harmonised SADC BOP Categories

605 09 Investment into shares by a resident entity - Community, social and personal services

Inward listed investments

610 01 Inward listed securities equity individual

610 02 Inward listed securities equity corporate

610 03 Inward listed securities equity bank

610 04 Inward listed securities equity institution

611 01 Inward listed securities debt individual

611 02 Inward listed securities debt corporate

611 03 Inward listed securities debt bank

611 04 Inward listed securities debt institution

612 01 Inward listed securities derivatives individual

612 02 Inward listed securities derivatives corporate

612 03 Inward listed securities derivatives bank

612 04 Inward listed securities derivatives institution

Prudential investments (Institutional Investors and Banks)

615 01 Investment by resident institutional investor – Asset Manager

615 02 Investment by resident institutional investor – Collective Investment Scheme

615 03 Investment by resident institutional investor - Retirement Fund

615 04 Investment by resident institutional investor - Life Linked

Harmonised SADC BOP Categories

615 05 Investment by resident institutional investor - Life Non
Linked

616 Bank prudential investment

(vii) Derivatives**Transaction adjustments**

700 Adjustments/reversals/refunds related to derivatives

Derivatives (excluding inward listed)

701 01 Options – listed

701 02 Options – unlisted

702 01 Futures – listed

702 02 Futures – unlisted

703 01 Warrants – listed

703 02 Warrants – unlisted

704 01 Gold hedging – listed

704 02 Gold hedging – unlisted

705 01 Derivative not specified above – listed

705 02 Derivative not specified above – unlisted

(viii) Loan and Miscellaneous payments**Transaction adjustments**

Harmonised SADC BOP Categories

800 Adjustments/reversals/refunds related to loan and miscellaneous payments

Loans (Capital portion)Loan repayments by residents

801 Repayment of trade finance drawn down

802 Repayment of an international bond drawn down

803 Repayment by a resident of a loan received from a non-resident shareholder

804 Repayment by a resident of a loan received from a non-resident third party

Loans granted to residents temporarily abroad

810 Loan made by a resident to a resident temporarily abroad

Loans granted to non-residents

815 Individual loan to a non-resident

816 Study loan to a non-resident

817 Shareholders loan to a non-resident

818 Third party loan to a non-resident (excluding shareholders)

819 Trade finance to a non-resident

Miscellaneous payments

830 Details of payments not classified

831 Domestic currency collections for the credit of Vostro accounts

833 Credit/debit card company settlement as well as money remitter settlements