



Bank Of Zambia

OFFICE OF THE DEPUTY GOVERNOR - OPERATIONS

BOZ/EXEC/DGO/bsup/km

7 December 2018

CB Circular No. : 14/2018

To : All Heads of Commercial Banks

CALENDAR FOR SUBMISSION OF PRUDENTIAL RETURNS, CREDIT MARKET MONITORING PROGRAMME RETURNS, QUARTERLY FINANCIAL STATEMENTS AND BANK CHARGES FOR PERSONAL AND CURRENT ACCOUNTS AND OTHER SERVICES

Further to CB Circular No.1 of 1998 and CB Circular No.4 of 2000, please be informed that the due dates for submission of Prudential Returns, Quarterly Financial Statements, Quarterly Credit Market Monitoring Programme Returns (CMMP) and the Quarterly Bank Charges for Personal and Current Accounts and other General Services Returns for 2019 are as follows:

PRUDENTIAL RETURNS

MONTH	DUE DATE
January	12 February 2019
February	14 March 2019
March	10 April 2019
April	13 May 2019
May	12 June 2019
June	12 July 2019
July	13 August 2019
August	11 September 2019
September	10 October 2019
October	12 November 2019
November	11 December 2019
December	13 January 2020

QUARTERLY FINANCIAL STATEMENTS, CMMP AND BANK CHARGES

1 st Quarter	10 April 2019
2 nd Quarter	12 July 2019
3 rd Quarter	10 October 2019
4 th Quarter	13 January 2020

...2/-

The Monthly Prudential Returns and Credit Market Monitoring Programme (CMMP) Returns should be submitted through the Bank Supervision Application System via <https://bsa.boz.zm/bsa> while a soft copy of the Bank Charges Returns should be submitted to banksupervision@boz.zm.

A penalty of K500.00 per return per day will be charged for any delayed submissions or incorrect Prudential, CMMP and Bank Charges Returns.

In case of Quarterly Financial Statements, a penalty of K1,500.00 per return per day shall be incurred in any of the following circumstances:

- Failure to submit the quarterly financial statements;
- Failure to obtain Bank of Zambia approval prior to publication;
- Publication of financial statements using incorrect formats; and
- Publication of incorrect information.


P.P. **Bwalya K. E. Ng'andu (Dr)**
DEPUTY GOVERNOR – OPERATIONS

cc Governor
Deputy Governor – Administration
Director – Bank Supervision